

AML CONTRACT PROCESSING SLIP – CONSTRUCTION SERVICES

CONTRACTOR: EARTH WORK SOLUTIONS

BOOK: _____

PROJECT: AML 17J - CARNEY MINE

VC#: _____

Accounting Use (Step 5)						
BFY	MSC 020	ALINE	CLINE	AMOUNT	INVOICE	
-						
-						
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ROUTING & ACTION					DATE	INITIALS
1	Project Officer <u>SMITH</u> Prepares Contract Information Form. Prepares Staff memo on bid analysis or C.O., Attaches Bid & Summary Sheet for contract or original, signed Change Order form. Prepares contract materials or reviews the C.O. paperwork. Prepares memo to Director. Sends AML contract coordinator information necessary for contract. Verify Engineer has sent final plans & specs to Cheyenne Office. ^{MA}				5/13/10	JS
2	AML Contract Coordinator (Zimmerman): Logs in contract. Prepares Form D contract. Obtains & includes EPLS approval. Copies and marks as "COPY" memos to State Purchasing and Division of Employment Affairs for inclusion with contract documents. Mails original memos to respective agencies. Transmits electronic copy of Section D Contract to AML Administrative Assistant for subsequent electronic submission to Attorney General. Upon signature approval by Attorney General, obtains AVS approval and forwards to AML Administrative Assistant for inclusion in contract documents package.				5/13	VLZ By JW
3	AML Administrative Assistant (Nuoci): Submits electronic Section D of contract to AG. Logs package in/out. Upon AG signature approval, submits entire package including AVS approval to AML Administrator for review and approval.				5/19	JW
4	AML Administrator: Reviews contract/C.O. Checks that copies of memos to State Purchasing and Division of Employment Affairs are in contract package. Signs contract/C.O., routes to AML Accountant.				5/20	
5	AML Accountant (Douglass): Prepares an RX. Starts file & updates accounting records.					
6	Management Services Administrator (Uzzell): Reviews contract for acceptability and signs contract or amendment.					
7	Fiscal Processing Technician (Asbury): Sends COPY of contract to Purchasing. Forwards 2 originals of contract to the contractor for signature & completion, with cover letter. Sends "Payment Request Instruction Package" & vouchers to Contractors. Logs contract out. For a C.O., sends contractor one original, copies to Purchasing, the AML Project Officer and AML Administrative Assistant. Gives second original to AML Accountant.				5/21	DKA
8	Fiscal Processing Technician (Asbury): Logs contract in from contractor. Verifies signature (President/Owner), dated and enclosures have been obtained. Sends original contract and (3) three copies to AML Accountant.					
9	AML Accountant (Douglass): After contract processes, forwards copies to AML Project Officer, AML Administrative Assistant, Contract Coordinator. Project Officer can give Notice to Proceed if PA number when issued.					

NOTES & REMINDERS

Salmon (3-10)

CHANGE ORDER No. 1



Department of Environmental Quality



To protect, conserve and enhance the quality of Wyoming's environment for the benefit of current and future generations.

Dave Freudenthal, Governor

John Corra, Director

MEMORANDUM

TO : John Corra, WDEQ Director
 FROM : Jack Smith, AML Project Manager JS
 THROUGH : Todd Parfitt, AML Administrator (Acting) TP
 DATE : May 12, 2010
 RE : AML Project 17J. Change Order No. 1 with Earth Work Solutions.

Earth Work Solutions entered into a construction services contract with the DEQ on December 14, 2009. The purpose of this Contract is to address hazardous subsidence features at the abandoned Carney underground coal mine in northern Sheridan County. The 60-day contract as approved is currently in effect until May 22, 2010.

The contractor initiated revegetation tasks on the 45-acre site in late April. However, spring precipitation events have resulted in 8 adverse weather days during the first 12 days of May where the contractor has not been able to work on the site. Four adverse weather days have been built into the existing contract for the month of May. Saturated soil conditions will not allow the contractor to resume revegetation work at the site until Monday, May 17th at the earliest. This weather delay will result in a total of 7 additional adverse weather days, above and beyond those accounted for in the contract, for the Month of May. Because of these additional adverse weather days, an additional 7 days are requested for the contract.

The purpose of Change Order No. 1 to the Earth Work Solutions construction services contract is to:

1. Revise the Contract Time from 60 to 67 days. The date of completion for all Work will be May 29, 2010.

This Change Order does not change the Contract amount.

TP/JS/js

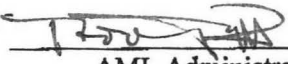
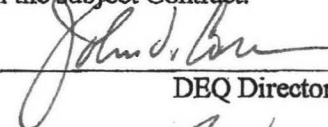
1866 SOUTH SHERIDAN AVENUE • SHERIDAN, WY 82801

AIR, LAND AND WATER DIVISIONS
 (307) 673-9337 • FAX (307) 672-2213



CHANGE ORDER NO. 1
AML PROJECT NO. 17J, Carney Mine Subsidence, Bid No. 0110-T AML

(THIS FORM, CONSISTING OF PAGES CO-PAGE 1 AND CO-PAGE 2 AND ANY ATTACHMENTS, MUST BE TYPED)

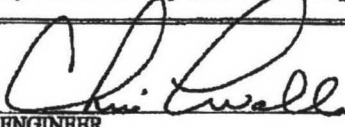
Contractor: Earth Work Solutions	
Contract No: AML122309-06	Contract Date: December 14, 2009
Addressed To: <u>Mr. Paul Roberts; Earth Work Solutions</u> Contractor Name	
You are directed to make the changes noted below in the subject Contract:	
 AML Administrator	 DEQ Director
Dated: <u>5-20-10</u>	Dated: <u>5/20/10</u>
NATURE OF CHANGES: <ul style="list-style-type: none">• Increase the Contract Time from 60 days to 67 days.• Reason for change:<ul style="list-style-type: none">➤ To date (May 12, 2010) there have been a total of 8 adverse weather days at the construction site for the month of May. Four adverse weather days have been built into the existing contract for this month. Saturated soil conditions will not allow the contractor to resume revegetation work on the site until Monday, May 17th, at the earliest. This weather delay will result in 7 additional adverse weather days, above and beyond those accounted for in the contract for the month of May.	
List of Enclosures: N/A	

CHANGE ORDER NO. 1
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THESE CHANGES RESULT IN THE FOLLOWING ADJUSTMENT OF THE CONTRACT PRICE OR CONTRACT TIME:	
Contract Price prior to this Change Order	\$ 301,647.40
Net (Increase) to Contract Price resulting from this Change Order	\$ 0.00
Revised Contract Price	\$ 301,647.40
Contract Time prior to this Change Order	60 days
Net Increase resulting from this Change Order	7 days
Revised Contract Time	67 days

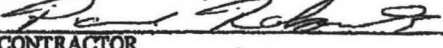
All terms and conditions of the original contract, including sovereign immunity, shall, unless explicitly delineated in this or other change orders or amendments, remain as they were in the original contract.

The Above Changes are Approved:

By: 
 ENGINEER

Dated: 5/12/2010

The Above Changes are Accepted:

By: 
 CONTRACTOR

Title: Project(s) Superintendent

Dated: 5/12/10

The Above Changes are Recommended for Approval:

By: 
 AML PROJECT OFFICER

Dated: MAY 12, 2010