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## CHAPTER 1 GENERAL RULES

### Section 1. Authority.

6 (a) These rules are promulgated as authorized by the Wyoming Administrative  
7 Procedure Act, W.S. 16-3-101 through 16-3-115, and the Wyoming Environmental Quality Act,  
8 as defined by W.S. 35-11-103(a)(xiii). These rules shall apply in all proceedings before the  
9 Department of Environmental Quality and the Environmental Quality Council.

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11 (b) In case of conflict between these rules and the provisions of the Wyoming  
12 Administrative Procedure Act or the Wyoming Environmental Quality Act, those acts shall  
13 govern. In case of conflict between the Wyoming Administrative Procedure Act and the  
14 Wyoming Environmental Quality Act, the Wyoming Environmental Quality Act shall govern.

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16 (c) All hearings before the Council shall be held pursuant to these rules, the  
17 provisions of the Wyoming Environmental Quality Act, and, to the extent they do not conflict,  
18 the Wyoming Administrative Procedure Act.

### Section 2. Definitions.

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21 The following definitions are intended to supplement the definitions set forth and  
22 contained in the Wyoming Administrative Procedure Act and the Wyoming Environmental  
23 Quality Act:  
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26 (a) "Attorney" means an attorney licensed to practice law in the State of Wyoming or  
27 an attorney who is licensed to practice law in another state and who is associated with an  
28 attorney licensed to practice law in the State of Wyoming;

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30 (b) "Contested case" means a proceeding in which legal rights, duties, or privileges of  
31 a party are required by law to be determined by the Council after an opportunity for hearing;

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33 (c) "Council" means the Environmental Quality Council;

34 (d) "Hearing officer" means a person designated by the Chair of the  
35 Council to conduct contested case and rulemaking hearings;

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37 (e) "Office" means the Office of Administrative Hearings;

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39 (f) "Petition" means a written request for relief, submitted to the Council, in  
40 accordance with the Wyoming Environmental Quality Act;

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42 (g) "Petitioner" means a person who submits a written request for relief to the  
43 Council in accordance with the Wyoming Environmental Quality Act;

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45 (h) "Representative" means an individual other than an attorney who is authorized to

46 function in a representative capacity on behalf of a party to a contested case;  
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### 48 **Section 3. Computation of Time.**

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 50 (a) In computing any period of time prescribed or allowed by these rules, by order  
 51 or by any applicable statutes or regulations, the day of the act, event, or default from which  
 52 the designated period of time begins to run shall not be included. The last day of the period so  
 53 computed shall be included, unless it is a Saturday, a Sunday, or a legal holiday, or, when the act  
 54 to be done is the filing of a paper, a day on which weather or other conditions have made  
 55 agency offices inaccessible, in which event the period runs until the end of the following  
 56 day which is not one of the aforementioned days. When the period of time prescribed or  
 57 allowed is less than eleven (11) days, intermediate Saturdays, Sundays, and legal holidays shall  
 58 be excluded in the computation. As used in this rule, "legal holiday" includes any day officially  
 59 recognized as a legal holiday in this state by designation of the legislature or appointment as a  
 60 holiday by the governor.  
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62 (b) Whenever a party has the right or is required to do some act within a prescribed  
 63 period after the service of a notice or other paper upon the party, and the notice or paper is served  
 64 upon the party by mail or by delivery to the agency for service, three (3) days shall be added to  
 65 the prescribed period. The three-day provision does not apply to rulemaking deadlines.  
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### 67 **Section 4. Notice of Hearing.**

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 69 (a) The Council or its designee shall provide notice of any hearing, which shall  
 70 include:

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 72 (i) The time, place, and nature of the hearing;  
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 74 (ii) The legal authority and jurisdiction under which the hearing is to be held;  
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 76 (iii) The particular sections of the statutes and rules involved; and  
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78 (iv) A short and plain statement of the matters asserted. If the Council is  
 79 unable to state the matters in detail at the time the notice is provided, the initial notice may be  
 80 limited to a statement of the issues involved, and upon a party's request, a more definite  
 81 and detailed statement shall be furnished.  
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83 (b) The Council may provide notice by posting through its website, where allowed by  
 84 the Wyoming Administrative Procedure Act.  
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### 86 **Section 5. Record of Proceedings.**

87  
 88 The Council or Department shall make appropriate arrangements to assure that a record  
 89 of the proceeding is kept pursuant to W.S. 16-3-107(o) and (p), as appropriate. Copies of the  
 90 transcript taken at any hearing may be obtained by any party, interested person, or entity from  
 91 the court reporter taking the testimony at such fee as the reporter may charge.

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## **Section 6. Contested Surface Water Discharge Permit Hearings.**

Members of the Council shall recuse themselves from contested case proceedings involving the review of surface water discharge permits if they receive, or have during the previous 2 years received, a significant portion of income directly or indirectly from permit holders or applicants for a permit, as required by the Clean Water Act, Section 304(i)(D), 33 U.S.C. § 1314(i)(D), and 40 C.F.R. § 123.25(c).

## **Section 7. Air Quality Division, State Implementation Plan.**

(a) The following are the only requirements in these procedural rules that are part of the Air Quality Division's State Implementation Plan:

(i) The Council shall have at least a majority of members who represent the public interest and do not derive a significant portion of their income from persons subject to Air Quality permits or enforcement orders, as required by the Clean Air Act, Section 128(a)(1), 42 U.S.C. § 7428(a)(1);

(ii) Members of the Council shall disclose any potential conflicts of interest in a public meeting of the Council, as required by the Clean Air Act, Section 128(a)(2), 42 U.S.C. § 7428(a)(2).

(b) All other requirements of these procedural rules, except those described in Section 7, are reserved to the authority of the State and are not part of the Air Quality Division's State Implementation Plan.

## **Section 8. Appeals to Council.**

(a) Where authorized by the Wyoming Environmental Quality Act, appeals to the Council from final actions of the Administrators or Director shall be made within thirty (30) days of notification of such action.

(b) Within thirty (30) days after notification of the Director's decision following an informal conference governed by Chapter 9, Section 2 of these rules, the applicant or any person with an interest that is or may be adversely affected may appeal the decision to the Council for a hearing in accordance with Chapters 1 and 2 of these rules. The Director shall notify all persons who submitted timely public comments on the underlying application. The Council shall start the hearing within thirty (30) days of the request for a hearing. The Council shall make a final written decision within thirty (30) days after the hearing and furnish the decision to the applicant and all parties to the hearing.

(c) Where a hearing is requested under subsection (b) of this section, the Council may, under such conditions as it may prescribe, grant such temporary relief as it deems appropriate pending final determination of the proceedings if:

137 (i) All parties to the proceedings have been notified and given an opportunity  
138 to be heard on a request for temporary relief;

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140 (ii) The persons requesting that relief show that there is a substantial  
141 likelihood that they will prevail on the merits of the final determination of the proceeding;

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143 (iii) Such relief will not adversely affect the public health or safety or cause  
144 significant imminent environmental harm to land, air, or water resources; and

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146 (iv) The relief sought is not the issuance of a permit where a permit has been  
147 denied by the Director, except that continuation under an existing permit may be allowed where  
148 the operation has a valid permit issued under W.S. § 35-11-406.

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150 **Section 9. Appeals from Final Council Action.**

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152 Any party to an action before the Council may seek judicial review of the Council's  
153 final decision, in accordance with applicable law and court rules.

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155 **Section 10. Incorporation by Reference.**

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157 (a) These rules incorporate by reference the following statutes, rules, and regulations,  
158 as in effect of July 1, 2016:

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160 (i) Section 128(a) of the Clean Air Act, 42 U.S.C. § 7428(a), available at:  
161 <https://www.gpo.gov/fdsys/>;

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163 (ii) Section 304(i)(d) of the Clean Water Act, 33 U.S.C. § 1314(i)(d),  
164 available at: <https://www.gpo.gov/fdsys/>; and

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166 (iii) 40 C.F.R. § 123.25(c), available at: <http://www.ecfr.gov>.

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168 (b) These rules do not incorporate later amendments or editions of the incorporated  
169 matter.

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171 (c) All incorporated matter is available for public inspection at the Department's  
172 Cheyenne office or at the Council's Cheyenne office. Contact information for the Department's  
173 Cheyenne office may be obtained at <http://deq.wyoming.gov/> or from (307) 777-7937. Contact  
174 information for the Council's Cheyenne office may be obtained at <http://wyomingeqc.wyo.gov/>  
175 or from (307) 777-7170.