

CHAPTER 1
GENERAL RULES

Section 1. **Authority.**

(a) These rules are promulgated as authorized by the Wyoming Administrative Procedure Act, W.S. 16-3-301 through 16-3-115, and the Wyoming Environmental Quality Act, as defined by W.S. 35-11-103(a)(xiii). These rules shall apply in all proceedings before the Department of Environmental Quality and the Environmental Quality Council.

(b) In case of conflict between these rules and the provisions of the Wyoming Administrative Procedure Act or the Wyoming Environmental Quality Act, those acts shall govern.

(c) All hearings before the Council shall be held pursuant to these rules, the provisions of the Wyoming Environmental Quality Act, and, to the extent they do not conflict, the Wyoming Administrative Procedure Act.

Section 2. **Definitions.**

The following definitions are intended to supplement the definitions set forth and contained in the Wyoming Administrative Procedure Act and the Wyoming Environmental Quality Act:

(a) “Attorney” means an attorney licensed to practice law in the State of Wyoming or an attorney who is licensed to practice law in another state and who is associated with an attorney licensed to practice law in the State of Wyoming;

(b) “Contested case” means a proceeding in which legal rights, duties, or privileges of a party are required by law to be determined by the Council after an opportunity for hearing;

(c) “Council” means the Environmental Quality Council;

(d) “Hearing officer” means a person designated by the Chair of the Council to conduct contested case and rulemaking hearings;

(e) “Office” means the Office of Administrative Hearings;

(f) “Petition” means a written request for relief, submitted to the Council, in accordance with the Wyoming Environmental Quality Act;

(g) “Petitioner” means a person who submits a written request for relief to the Council in accordance with the Wyoming Environmental Quality Act;

(h) “Representative” means an individual other than an attorney who is authorized to function in a representative capacity on behalf of a party to a contested case;

Section 3. **Computation of Time.**

49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97

(a) In computing any period of time prescribed or allowed by these rules, by order or by any applicable statutes or regulations, the day of the act, event, or default from which the designated period of time begins to run shall not be included. The last day of the period so computed shall be included, unless it is a Saturday, a Sunday, or a legal holiday, or, when the act to be done is the filing of a paper, a day on which weather or other conditions have made agency offices inaccessible, in which event the period runs until the end of the following day which is not one of the aforementioned days. When the period of time prescribed or allowed is less than eleven (11) days, intermediate Saturdays, Sundays, and legal holidays shall be excluded in the computation. As used in this rule, “legal holiday” includes any day officially recognized as a legal holiday in this state by designation of the legislature or appointment as a holiday by the governor.

(b) Whenever a party has the right or is required to do some act within a prescribed period after the service of a notice or other paper upon the party, and the notice or paper is served upon the party by mail or by delivery to the agency for service, three (3) days shall be added to the prescribed period. The three-day provision does not apply to rulemaking deadlines.

Section 4. **Notice of Hearing.**

(a) The Council or its designee shall provide notice of any hearing, which shall include:

- (i) The time, place, and nature of the hearing;
- (ii) The legal authority and jurisdiction under which the hearing is to be held;
- (iii) The particular sections of the statutes and rules involved; and

(iv) A short and plain statement of the matters asserted. If the Council is unable to state the matters in detail at the time the notice is provided, the initial notice may be limited to a statement of the issues involved, and upon a party’s request, a more definite and detailed statement shall be furnished.

(b) The Council may provide notice by posting through its website, where allowed by the Wyoming Administrative Procedure Act.

Section 5. **Record of Proceedings.**

The Council or Department shall make appropriate arrangements to assure that a record of the proceeding is kept pursuant to W.S. 16-3-107(o) and (p), as appropriate. Copies of the transcript taken at any hearing may be obtained by any party, interested person, or entity from the court reporter taking the testimony at such fee as the reporter may charge.

Section 6. **Contested Surface Water Discharge Permit Hearings.**

Members of the Council shall recuse themselves from contested case proceedings involving the review of surface water discharge permits if they derive a significant portion of their income directly or indirectly from the permit holder or applicant for the permit subject to

98 review by the Council, in accordance with the Clean Water Act, Section 304(i)(d), 33 U.S.C. §
 99 1314(i)(d), and 40 C.F.R. § 123.25(c).

100
 101 **Section 7. Air Quality Division, State Implementation Plan.**

102
 103 (a) The following are the only requirements in these procedural rules that are
 104 part of the Air Quality Division's State Implementation Plan:

105
 106 (i) The Council shall have at least a majority of members who represent the
 107 public interest and do not derive a significant portion of their income from persons subject to Air
 108 Quality permits or enforcement orders, as required by the Clean Air Act, Section 128(a)(1), 42
 109 U.S.C. § 7428(a)(1);

110
 111 (ii) Members of the Council shall disclose any potential conflicts of interest
 112 in a public meeting of the Council, as required by the Clean Air Act, Section
 113 128(a)(2), 42 U.S.C. § 7428(a)(2).

114
 115 (b) All other requirements of these procedural rules, except those described in Section
 116 7, are reserved to the authority of the State and are not part of the Air Quality Division's State
 117 Implementation Plan.

118
 119 **Section 8. Appeals to Council.**

120
 121 (a) Where authorized by the Wyoming Environmental Quality Act, appeals to the
 122 Council from final actions of the Administrators or Director shall be made within thirty (30)
 123 days of notification of such action.

124
 125 (b) Within thirty (30) days after notification of the Director's decision following an
 126 informal conference governed by Chapter 9, Section 2 of these rules, the applicant or any
 127 person with an interest that is or may be adversely affected may appeal the decision to the
 128 Council for a hearing in accordance with Chapters 1 and 2 of these rules. The Council shall
 129 make a final written decision within thirty (30) days after the hearing and furnish the decision
 130 to the applicant and all parties to the hearing.

131
 132 (c) Where a hearing is requested under subsection (b) of this section, the Council
 133 may, under such conditions as it may prescribe, grant such temporary relief as it deems
 134 appropriate pending final determination of the proceedings if:

135
 136 (i) All parties to the proceedings have been notified and given an
 137 opportunity to be heard on a request for temporary relief;

138
 139 (ii) The persons requesting that relief show that there is a substantial
 140 likelihood that they will prevail on the merits of the final determination of the proceeding;

141
 142 (iii) Such relief will not adversely affect the public health or safety or cause
 143 significant imminent environmental harm to land, air, or water resources; and

144
 145 (iv) The relief sought is not the issuance of a permit where a permit has been
 146 denied by the Director.

147
148
149
150
151
152
153
154
155
156
157
158
159
160
161
162
163
164
165
166
167
168
169
170
171

Section 9. Appeals from Final Council Action.

Any party to an action before the Council may seek judicial review of the Council’s final decision, in accordance with applicable law and court rules.

Section 10. Incorporation by Reference.

(a) These rules incorporate by reference the following statutes, rules, and regulations, as in effect of July 1, 2016:

(i) Section 128(a) of the Clean Air Act, 42 U.S.C. § 7428(a), available at: <https://www.gpo.gov/fdsys/>;

(ii) Section 304(i)(d) of the Clean Water Act, 33 U.S.C. § 1314(i)(d), available at: <https://www.gpo.gov/fdsys/>; and

(iii) 40 C.F.R. § 123.25(c), available at: <http://www.ecfr.gov>.

(b) These rules do not incorporate later amendments or editions of the incorporated matter.

(c) All incorporated matter is available for public inspection at the Department’s Cheyenne office. Contact information for the Cheyenne Office may be obtained at <http://deq.wyoming.gov> or from (307) 777-7937.